

EMALAHLENI LOCAL MUNICIPALITY
INTERNAL & EXTERNAL NOTICE

Emalahleni Local Municipality is an equal opportunity employer committed to the promotion of equity and equality.

The appointment of a candidate is at the Emalahleni Local Municipality's sole discretion, taking into account factor which Council considers relevant, including but not limited to Employment Equity.

Emalahleni Local Municipality reserves the right to appoint the suitable candidate in line with the affirmative Action Strategy.

Suitable qualified females and people with disabilities are encouraged to apply.

The submission of an application gives Emalahleni Local Municipality the right to make enquiries necessary to obtain information regarding the applicant's background. Such enquiry will include current and previous employers as well as academic institutions.

The Municipality hereby invites applications from suitably qualified candidates for the following position:

PLEASE NOTE THAT THE POSITION OF
A CHIEF OPERATION OFFICER IS
WITHDRAWN

VACANCY	MANAGER: SPATIAL PLANNING
QUALIFICATIONS/ REQUIREMENTS	*B.Degree/BTech in Town Planning and/or Land Administration *5 years at local government authority in planning and land admin field *Valid Code B driver's license
KEY RESPONSIBILITIES	*Manage Spatial Planning Section *Manage Land Administration Section
CORE MANAGERIAL & OCCUPATIONAL COMPETENCIES	*Computer literate *Excellent communication, interpersonal relations, problem solving, negotiation and excellent report writing skills *Managerial skills *Financial skills * Knowledge of Town Planning, land administration and project management
SALARY	R734 964.00 per annum Level 2 of Grade 12
VACANCY	ASSISTANT MANAGER: TRAFFIC
QUALIFICATIONS/ REQUIREMENTS	*National Diploma in Traffic Management *3 to 4 years relevant experience *A valid driving license
KEY RESPONSIBILITIES	*Manage revenue and expenditure of the Section *To ensure enforcement of NRTA and other legislations regulating traffic function *Management of both financial and human resource *To ensure maximum collection of traffic fines *Implementation of Council policies and by-laws
CORE MANAGERIAL & OCCUPATIONAL COMPETENCIES	*Communication skills *Leadership skills *Management skills *Planning and implementation skills *Occupational health and safety training *Delegation skills and abilities *Financial management skills *Project management skills *Change management skills *Legislation review, implementation and monitoring
SALARY	R635 256.00 per annum Level 3 of Grade 12

CLOSING DATE	24 DECEMBER 2020
ENQUIRIES	MR. ML SITHOLE/MS. BM ZITHA Tel: 013 690 6537/6358

Please send your **CV together with certified copies of your qualifications**, to the Head: Human Resources, P.O. Box 3, Witbank 1035, or submit your CV at

**Administration Building
Civic Centre
President Street
Witbank
1035**

If no response is received from Emalahleni Local Municipality within 60 days after the closing date, it must be regarded that your application has not been successful.

PLEASE NOTE:

- ***THAT NO FAXED OR E-MAILED APPLICATIONS WILL BE CONSIDERED AND THAT APPLICATIONS RECEIVED AFTER THE CLOSING DATE WILL NOT BE ACCEPTED***
- ***FEMALES AND PEOPLE WITH DISABILITY ARE ENCOURAGED TO APPLY***

***APPLICANTS WHO APPLIED BEFORE THE
LOCKDOWN DO NOT HAVE TO RE-APPLY***