	<h1>EMALAHLENI</h1> <h2>Local Municipality</h2>	P.O. BOX 3
		EMALAHLENI
		MPUMALANGA
		1035
		TEL.: (013) 690 6911
		FAX: (013) 690 6207
		E-mail: admin@emalahleni.gov.za
	eMalahleni, Mandela Avenue Tel.: (013) 690 6911	Kriel, Quintin Street Tel.: (017) 648 2241
		Ogies, Hoofweg Tel.: (013) 643 1027

15 July 2021

Dear Sir / Madam

### REQUEST FOR FORMAL WRITTEN QUOTATION

Kindly furnish me with a written quotation for the supply of the goods/services as detailed


**Enquiries: J Bouwer (013 690 6798/6413)**

ITEM DESCRIPTION	QUANTITY
<p>Navy Fabric Face Mask with Municipal Logo and adjustable ear loops or tie back around head</p> <p>(Mask specification must be according to Annexure B – Recommended Guidelines Fabric Face Masks RSA Department of Trade Industry and Competition – Updated 24 April 2020)</p> <p>Picture of the type of mask must be submitted with quotation. <b>Mask &amp; Logo prices must be quoted on separate line items.</b></p> <p>Short listed Bidders will be asked to submit a sample of their mask to the Disaster Management Committee before an order is awarded.</p>	4000

The quotation must be submitted on the letterhead of your business, signed and not later **than 22 July 2021**

The following conditions will apply:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price (s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- **For all transactions the following must be attached:**
- **Proof of the paid up Municipal Rates and Taxes account of the company or its directors.**
- **MBD forms**
- **CSD report (Must be registered on the Central Supplier Database (CSD)).**
- **Scoring points-Certified copy of BBBEE certificate should be attached**
- **Evaluation criteria-The 80/20 PPPFA system for requirements with a Rand from R30 000 to R200 000 (all applicable taxes included)**

	<h1>EMALAHLENI</h1> <h2>Local Municipality</h2>		P.O. BOX 3
			EMALAHLENI
			MPUMALANGA
			1035
			TEL.: (013) 690 6911
			FAX: (013) 690 6207
			E-mail: admin@emalahleni.gov.za
eMalahleni, Mandela Avenue Tel.: (013) 690 6911		Kriel, Quintin Street Tel.: (017) 648 2241	Ogies, Hoofweg Tel.: (013) 643 1027

**Failure to comply with these conditions and filling of the declaration form may invalidate your offer.**