



**EMALAHLENI LOCAL MUNICIPALITY**  
**REHABILITATION & UPGRADE OF MATTHEWS PHOSA ROAD & ADJACENT STREETS**  
**TENDER NO.: ELM 01/2021**  
**(RE-ADVERT)**  
**MINUTES FOR NON-COMPULSORY CLARIFICATION MEETING**  
**HELD VIA MICROSOFT TEAMS ON**  
**30 JULY 2021**  
**TIME: 11H00**

**1. ATTENDANCE**

**1.1. PRESENT:**

No.	CONTACT PERSON	ORGANIZATION	CAPACITY	INDEX
<b>Client &amp; Client Representatives</b>				
1	Mr Mlungisi Tshuma	Mafahleni Engineers & Project Managers	Project Manager/Engineer	MT
2	Mr Edwin Sedupane	Emalahleni Local Municipality	PMU Manager	ES/Client
3	Mr Siyabonga Cele	Emalahleni Local Municipality	Project Manager	SC
4	Mr Mthuthuzeli Mahlangu	Emalahleni Local Municipality	Supply Chain Management	MM
5	Ms Zinhle Masango	Emalahleni Local Municipality	Supply Chain Management	ZM
<b>Registered Tenderers</b>				
1	Mosa Mashiane	Mphikeleli's Civil & Building cc	-	
2	Michael Kikaaya Lubega	White Hazy Building Construction (Pty)Ltd	Company Representative	
3	Rosen Tasev	Civilcon		
4	Nomthandazo Ngcobo	Rorisang Holdings	-	
5	Jabu Maseko	Jasino General Services		
6	Colin Nyalungu	Oxior Civil Enterprises JV BTE Construction		
7	Leah Khunou	Mebila Civils	Bid coordinator	
8	Theo Siluma	Shodo Civils	Commercial director	
9	Adonis Makukule	Kontinental Engineers consulting	-	
10	Thiloshni Theola Naidoo	Barleda Plant & Civils	-	
11	Phuti Mashala	Kgotso Mokone Traders	-	
12	Zinhle	Burewa Trading	Office Administrator	
13	David Legong	Druza Construction	-	
14	Elaine Van Aardt	King Civil Engineering contractors	Estimating Assistant	
15	Ms Motshatsi Tsheoga	MACP GROUP	-	
16	Zinn Derera	Tshwele Logistics		
17	Ricardo Willoughby	Cebekhulu Construction		
18	Gofaane Boyson Masobe	Peotsamogale	-	
19	Lesogo Mokoena	LTP Projects JV	-	
20	Priscilla	Magundwane Holdings	-	
21	Sifiso Zwane	KPG Surfacing and Civils	-	
22	Tshepiso Ntshekang	Mafafo Building Construction PTY LTD	-	
23	Benny Raphakgadi	Masibuyisane Service PTY LTD	-	
24	Evidence Juru	Jibilika Construction & Projects	-	
25	Blaster Kapisa	Accolade Engineers PTY LTD	-	
26	Vusani Ramogoma	Vharanani Properties	-	
27	Francois Steyn	Bophelong Construction	-	
28	Asanda Mzondi	Jamjo Civils	-	
29	Maruis Fourie	Lonerock Construction	-	

ITEM	DESCRIPTION	ACTION BY
2.1.	<b>WELCOME</b>	
2.1.1	MT from Mafahleni Engineers introduced himself and indicated that he has Emalahleni representatives present as indicated in the attendance register.	
2.1.2	MT indicated that the emails sent to him by the parties to confirm attendance of the meeting will serve as an attendance register.	
2.1.3	He further indicated that he had received +/- 30 requests for attendance of the clarification meeting and further emphasized that the briefing is not compulsory.	
2.1.4	Mr. ES PMU Emalahleni indicated that this is a re-advert after the initial tendering process was concluded.	
2.1.5	He further indicated that they had added some new roads to be emphasized by the engineer.	
2.1.6	MT further indicated that Mthuthuzeli Mahlangu (MM) Emalahleni Supply Chain will emphasise on the tendering processes.	
3.1.	<b>TENDERING PROCESSES</b>	
3.1.	Mthuthuzeli M (MM) gave a brief outline of the tendering processes:	
3.1.1	Document available on government etenders.gov.za or at Emalahleni website @emalahleni.gov.za	
3.1.2	Tender notice and advert available on page T.2	
3.1.3	Tender data page T4	
3.1.4	Eligibility – Grade 8CE or 7CEPE and higher	
3.1.5	Returnables T12- T62.- Tenderers to ensure that they complete all the returnable schedules. Failure to complete may lead to disqualification.	
3.1.6	Tender closing on Friday 27 August 2021 at 1100am page T 6.	
3.1.7	Tender validity – 90 days. This might be extended depending on circumstances.	
3.1.8	Tenderers must submit a hard copy as the entire scanned document in USB format bound together as one document and appropriately named.	

ITEM	DESCRIPTION	ACTION BY
<b>4.1</b>	<b>CLIENT INTENTIONS</b>	
4.1.1	Emalahleni Municipality intends to upgrade & rehabilitate Matthews Phosa Road leading to Kwaguqa township. The total length of upgrade is 4.6km. In addition, Emalahleni intends to rehabilitate the adjacent streets adjacent to the main Matthews Phosa road.	
4.1.2	MT indicated that even though there is an indication of a total of 10km of adjacent streets this will be mainly rehabilitation works on failed sections and these do not go beyond 5km.	
<b>4.2</b>	<b>SCOPE OF WORKS SUMMARY</b>	
4.2.1	<p>Rehabilitation &amp; Upgrade of 5km of road and associated works i.e.:</p> <ul style="list-style-type: none"> <li>The works will involve upgrading the road from mostly undivided dual/single carriageway to a double divided carriageway with 1.2m paved median ,0.6m shoulder on both sides of the road.</li> <li>Rehabilitation of adjacent streets making up 10km.The rehabilitation will mostly be concentrated on a total of 5km.</li> <li>This entails upgrade of the road and widening of the pavement structure.</li> <li>Widening sections will consist of 4 layers constructed while existing sections will consist of 3 layers as shown on typical cross section drawings EMAL 2018 001 RDS XS-01-TEN-A</li> <li>Storm-water control i.e. new storm-water control throughout entire road. In some sections discharging into existing stormwater system</li> <li>Street lighting will use LED lights. Will remove existing street light poles to install new street light poles</li> <li>Construction of kerbs and side drains</li> <li>Concrete block paved sidewalks 2m wide predominantly on both sides of the road</li> <li>Road signs &amp; markings</li> <li>Bus stop construction using paving block approximately every KM and installation of the precast type shelters in bus bays</li> </ul>	
<b>5.1</b>	<b>PERTINENT ITEMS ON TENDER PART</b>	
5.1.1	MT explained that the Tender Document consisted of two distinct clusters, namely: TENDER and CONTRACT.	
5.1.2	He further directed all parties to acquire a copy of the Tender Document (available at <a href="http://www.emalahleni.gov.za">www.emalahleni.gov.za</a> or <a href="http://www.etenders.gov.za">www.etenders.gov.za</a> ) as he would be referring to the document throughout the briefing session.	
5.1.3	MT indicated that the Tender Notice and Invitation to Tender, as well as Tender data can be found in pages T.2 and T.4 of the Tender Documents respectively.	

ITEM	DESCRIPTION	ACTION BY
5.1.4	<p>MT drew the parties' attention to page T.14 of the Tender Document, which lists the returnable documents needed for evaluation purposes and that qualifying tenderers to the next stage must score at least 75%:</p> <ul style="list-style-type: none"> <li>• Experience of Tenderer in relation to Scope of Works 20 points (<i>Page T.52</i>)</li> <li>• Key personnel 25 points (<i>Page T.53</i>)</li> <li>• Tenderers Financial Standing &amp; Bank Rating 10 points (T.57)</li> <li>• Construction method statement &amp; preliminary programme 15 points (T.58)</li> <li>• Contractors Safety Plan 5pts (T.60)</li> <li>• Quality Management Plan/ Questionnaire 5 pts (T.61)</li> <li>• Plant &amp; Equipment 20 points (<i>Page T.62</i>)</li> </ul>	
5.1.5	MT detailed the requirements on each item.	
<b>5.2</b>	<b>PERTINENT ITEMS ON CONTRACT PART</b>	
<b>5.2.1</b>	<b>AGREEMENT AND CONTRACT DATA</b>	
5.2.1.1	MT indicated that the Form of Offer and Acceptance can be found on page C.1 of the Tender Document.	
5.2.1.2	The General Conditions of Contract for Construction Works, Third Edition 2015 (GCC 2015) will be applied to this Contract and is obtainable from <a href="http://www.saice.org.za">www.saice.org.za</a> .	
5.2.1.3	All special conditions of contract as well as amendments to the GCC 2015 are explained on pages C.6-C.10 of the Tender Document.	
5.2.1.3	MT reiterated as stated on page C.11 of the Tender Document that the Contract duration is 11 months and that failure to complete the works in the stated time will result in a penalty of 0.075% of the bid sum per calendar day being imposed.	
<b>5.2.2</b>	<b>PRICING DATA</b>	
5.2.2.1	MT stated that the tender offer will form 90% of the evaluation points.	
5.2.2.2	MT informed that price adjustments for variation in the cost of specials are allowed as stated on page C.12 of the Tender Documents.	
5.2.2.3	MT informed that the quantities in the Bill of Quantities provided are estimates and remeasurement will be done at the discretion of the Engineer on site.	
5.2.2.4	Descriptions in the Bills of Quantities are abbreviated and comply generally with Civil Engineering quantities 1990 issued by the SA institution of Civil Engineers.	

ITEM	DESCRIPTION	ACTION BY									
5.3.	<b>PROJECT SPECIFICATION</b>										
5.2.3.1	MT turned the parties' attention to page C.60 of the Tender Document, where a description of the scope of work is given and indicates what is expected.										
5.2.3.2	Particular specifications which include; Occupational Health and Safety Specification, Environmental Management Programme are explained in pages C.171 - C.207										
5.2.3.3	<p>MT gave the locality and coordinates of the site as;</p> <p>The project commences from the KG mall off ramp in Kwaguqa and terminating at the Hlalanikahle/Phillip Ndimande intersection.</p> <table border="1"> <thead> <tr> <th></th><th>Start</th><th>End</th></tr> </thead> <tbody> <tr> <td>Latitude</td><td>25°52'21.90"S 25</td><td>25°50'16.20"S</td></tr> <tr> <td>Longitude</td><td>29° 08'04.75"E</td><td>29° 6'16.49"E</td></tr> </tbody> </table>		Start	End	Latitude	25°52'21.90"S 25	25°50'16.20"S	Longitude	29° 08'04.75"E	29° 6'16.49"E	
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5.2.3.4	MT also stated that even though briefing sessions are usually done on site, but because of Covid_19 restrictions, this briefing session had to be done remotely. He encouraged the parties to make a visit to the site so they can better plan for the works.										
6.1	<b>SCOPE OF WORKS IN DETAIL</b>										
6.1.1	MT detailed the scope of works as follows;										
6.1.1.1	<p><b>Rehabilitation &amp; Upgrade of sections along the existing 4.6km surfaced sections</b></p> <ul style="list-style-type: none"> <li>Existing sections will receive 3 layers i.e. base, subbase stabilised, rip &amp; recompact upper selected layer. Material removed from existing pavement layers to be stockpiled and reused elsewhere</li> <li>Widening sections will receive 4 layers i.e. base, subbase stabilised, upper selected, lower selected and rip &amp; recompact roadbed.</li> <li>Convert some intersections into traffic circles and some that don't meet geometric standards to be standardised</li> <li>A 40mm Asphalt (continuously grade _medium grade) to be laid over entire road (4.6km) for the full proposed road width</li> </ul> <p><b>Adjacent streets</b></p> <ul style="list-style-type: none"> <li>Rehabilitation of adjacent streets totalling 5km namely: <ul style="list-style-type: none"> <li>✓ Cindi, Joe Tholo, Shadrack Maelane, KD Ndlovu, PV Mbatha, Matthews Phosa Vosman, Shadrack Maelane Drive</li> <li>✓ Existing sections will receive 2 layers i.e. base, subbase, rip &amp; recompact upper selected layer. Material removed from existing pavement layers to be stockpiled and reused elsewhere and kerb laying</li> </ul> </li> </ul> <p><b>Construction of sidewalks</b></p> <ul style="list-style-type: none"> <li>2m wide sidewalks shall be constructed on both sides of the road where necessary &amp; possible with regard to available space on the road servitude.</li> <li>Existing sidewalks (mostly 600m section around KG mall) that are still in good condition shall be cleaned, made good and left intact.</li> </ul>										

ITEM	DESCRIPTION	ACTION BY
	<p><b>Rehabilitation &amp; construction of storm-water drains</b></p> <ul style="list-style-type: none"> <li>New storm water culvert pipes shall be installed where necessary to improve storm water drainage.</li> <li>Stormwater will mostly discharge into existing stormwater system</li> <li>Existing blocked culvert(s) deemed necessary shall be cleaned out.</li> </ul> <p><b>Construction of bus stops</b></p> <ul style="list-style-type: none"> <li>Bus bays are ideally situated every 1km or as indicated on the layout drawings i.e on both sides of the road</li> </ul> <p><b>Construction of street-lights</b></p> <ul style="list-style-type: none"> <li>The existing street-lights shall be removed and replaced with LED lights</li> <li>Street-lights will generally be placed in the median except where not possible</li> </ul>	
6.2	<b>ANNEXURES</b>	
6.2.1	MT directed all parties to Annexure C5.1 which is under page C210 of the Tender Document for tender drawings of both the roads and electrical installations.	
7.1	<b>GENERAL</b>	
7.1.1	<p>MT gave the following final directives/ information for the tendering process;</p> <ol style="list-style-type: none"> <li>All documentation required in the tender should be submitted.</li> <li>All pages should be filled in and signed where required and initialed at the bottom of each page as required by the tender</li> <li>All tender document should be filled in using a black ink</li> <li>Tender offer/amount in words on the cover page will govern over tender offer/amount in figures and tender offer/amount in either format on the inside of the tender document</li> <li>Failure to comply with the returnable schedule will lead to disqualification</li> <li>Local labour rate is as per SAFCEC gazetted rates which on its own are similar to the Dept of labour gazetted rates i.e. R 39.81/hr (day = 9hrs). This is set to increase on 01 September 2021.</li> <li>Contract Price Adjustment applies to this contract.</li> <li>2 copies of the tender document (i.e.1 hardcopy and 1 in USB format and named in the name of tenderer) should be provided by the bidders. Both must be sealed in one envelope and USB must be named in the name of tenderer</li> <li>The complete document may only be submitted on the tender document that is issued.</li> <li>MT emphasized that this was not a compulsory clarification meeting.</li> <li>Excel document for calculation purposes will be uploaded in the week that follows</li> <li>Not compulsory to return the drawings in the Tender Document with the submissions.</li> <li>Client informed bidders that in the case where the Tender Document is too bulky to fit in the Municipality tender box, bidders should make the submission at The Emalahleni Local Municipality: Supply Chain, which is located on the first floor of the building. Should bidders choose to make the submission via Supply Chain, the onus is on the bidder to ensure that their submission has been recorded.</li> </ol>	

ITEM	DESCRIPTION	ACTION BY
7.2	<b>ADDENDUM/ERRATUMS</b>	
7.2.1	MT informed that there might be some addendums and these will be uploaded on the website.	
7.2.2	All questions requiring clarifications will be addressed individually and if need be addendum will be issued and only uploaded in the websites etenders.gov.za and emalahleni.gov.za.	
7.2.3	Tenderers to check for any addendums/information on the websites at least weekly and in the last week at least 4 days prior to closing.	
8.1	<b>CLOSURE</b>	
8.1.1	MT thanked all parties for attending the briefing session, wished all the bidders good luck and concluded the meeting.	