



**Emalahleni Local Municipality**  
**Minutes of the Bid clarification meeting**

**Tender number:** ELM 13/2021

**Description:** Appointment of an electrical contractor for the electrification of 1 176 residential units at Siyanqoba township ward 12.

Type of meeting: Non-Compulsory clarification meeting

Time: 10H00

Date: 28 September 2021

Venue: Virtually via Microsoft Teams

The meeting started with a welcome from Mr. Kagiso Molapong, who introduced the attendees present for the meeting

**Project Brief**

Mr. Kagiso represented a brief about the Siyanqoba project.

Technical briefing was done by Mr. Kagiso Molapong and Procurement briefing was done by Ms. Nompumelelo Masango.

All Technical queries before the closing date can be addressed to: Mr. Kagiso Molapong and SCM queries to Ms. Nompumelelo Masango also as mentioned in the tender document.

Sekankoe Engineering is an Electrical Consultant appointed for this project to design and oversee the entire project management stages by Emalahleni Local Municipality.

**The following points were clarified:**

- Bidders were taken through on where and how to download tender document from Municipal Website



- The requirements of the tender document:
  - The bidders must ensure to submit one original, one copy of the document and one electronic copy (on either disk or flash drive).
  - The CIDB grading is 6 EP
  - The closing date is on Friday the 29<sup>th</sup> of October 2021 at 11H00
- List of the returnable documents required were explained
- The functionality was explained including that:
  - Quality management systems document refers to Quality Management Manual in line with ISO 9001:2015
  - Environmental management systems document refers to Environmental Management Manual in line with ISO:14001
  - Health and Safety management systems document refers to Health and Safety Management Manual in line with ISO:45001 or 18001
  - If you have authentic SANAS accredited certificate, there is no need to submit management systems document.
  - Highest point per management system is 5 points as showed in the tender document.
- The CIDB is 6EP and anything lower will not be accepted.
- The spreadsheet BoQ will be uploaded on the website, however the BoQ in the tender document must be filled by hand and shall under no circumstances be substituted by the spread sheet.
- The tender document must be filled by hand.
  - On Physical Resources the bidder can submit many certificates as the may wish however only one relevant certificate will be used for evaluation. This applies to all other categories
- The BOQ was explained that it's in page 73-88 and that the two summaries of quantities need to be filled.
  - On A4.6 labour price need to be included.
  - I3 reference unit is each (e.a).



- The scope of work was elaborated and explained:
  - The project shall use labour Intensive (LIC) and EPWP methods.
  - The street front supply configuration is used
  - The Medium Voltage nominal voltage is 11kV
  - The project should be completed before on or before 30 June 2022.
  
- General
  - The delivery address for tender documents is mentioned in the respective tender document
  - Business Municipal Rate and Taxes must be up to date (not more than 90 days) and Director's proof of address (rates and taxes must be fully paid up)
  - Only one Principal contractor is needed for this project.
  - Bid prices will be uploaded in the Municipal Website after the closing date.

The meeting closed.

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