



Minute of Clarification Meeting



Client	: Emalahleni Local Municipality
Project	: The Construction of Doornpoort Pumping Main and Pumpstation – Phase 1
Contract	: ELM 24/2022
Agenda	: Clarification Briefing Meeting
Date	: 17 November 2022
Time	: 10:00 – 12:00
Venue	: Virtual Meeting – Microsoft Teams

Item		Action
1.	WELCOME	
1.1	The Site Briefing was conducted by Tshego Malebye who welcomed all present.	
1.2	Mr Malebye noted that, as per the tender notice and invitation to tender, attendance of the Site Briefing was non-compulsory.	
2.	ATTENDANCE	
	The signing of an attendance register is not applicable as the briefing is non-compulsory.	
2.1	INTRODUCTION	
2.1.1	Employer Emalahleni Local Municipality	Mr. E. Sedupane Mrs. Y. Nkoana Mrs. Z. Masango
	Design Engineer Lefatshe Infrastructure Services (Pty) Ltd	Mr. T Malebye
	Chief Engineer Lefatshe Infrastructure Services (Pty) Ltd	Mr. Masebenza Matyeka

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2.2	<p>APOLOGIES</p> <p>Not Applicable</p>	
3.	<p>SCOPE OF THE WORKS</p> <p>3.1 This contract is for the construction of a bulk water pipeline from the Doornpoort Dam towards the Reservoir at Point A in Emalahleni.</p> <p>a) The overall scope of works for the project entails the construction of a 5.6km 400mm diameter oPVC pipeline starting at the Doornpoort Dam to Point A reservoir site including the construction of a pump station at the Doornpoort Dam.</p> <p>b) The scope of works for this specific tender/contract entails the installation of 2.57 km length of a 400mm diameter oPVC pipes between chainage 0m & CH 2570m. The construction will include chambers as fittings.</p> <p>The detailed scope of works is indicated in Part C3 of the tender document.</p> <p>3.2 The Engineer indicated that:</p> <ul style="list-style-type: none"> • The project will be implemented in a duration of 12months from the commencement date. <p>4. TENDER DOCUMENTS</p> <p>4.1 Document layout –</p> <p>Compliant to <i>CIDB</i> standards of uniformity.</p> <p>4.2 Availability –</p> <p>Tender documents were made available through the Emalahleni Local Municipality website (www.emalahleni.gov.za) on the 09th of November 2022 as per the Tender Notice.</p> <p>4.3 Quantities –</p> <p>A Schedule of Quantities are included in the tender document in Part C2.2, and are available in electronic format at the tenderer's request.</p> <p>4.4 General Conditions of Contract –</p> <p>The <i>General Conditions of Contract for Construction Works, Third Edition (2015)</i>, published by the South African Institution of Civil Engineering, is applicable to this Contract.</p>	

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4.5	<p>CIDB Requirements –</p> <p>The tender requires a CIDB Contractor Grading designation of 6 CEPE or 7 CE or higher.</p>	
4.6	<p>Standard Specifications –</p> <p>The Standard Specifications for Construction Civil Engineering Works is SANS 1200 (Latest Edition).</p>	
5.	<p>TARGETED PROCUREMENT</p> <p>5.1 The evaluation of the bid will be based on Price and Preference as per Section T1.2 Tender Data, the ratio of which shall be 80/20. Preference is based on the construction sector scorecard and the tenderer's B-BBEE Status Level Certificate.</p> <p>5.2 The preferential procurement of subcontracting 30% of the total contract amount as indicated in Section C3.3 (Procurement) of the tender document should be adhered to ensure compliance with the contract.</p> <p>6. PROGRAMME</p> <p>6.1 Tender Closing –</p> <p>The closing date and time of tender is as follow: Closing Date: Friday, 09 December 2022 Closing Time: 11:00</p> <p>Particulars regarding the submission of tenders appear in Part T1.2, C.2.13.5 of the tender document.</p> <p>6.2 Anticipated Commencement Date –</p> <p>The anticipated commencement date is May 2023, latest. Should there be a need to extend the validity period, the Employer will communicate accordingly.</p> <p>6.3 Time for Completion –</p> <p>The time for achieving Practical Completion, including the 28 days allowance for finalization of documentation in terms of Clause 5.3.2 and Clause 5.3.3, will be as follows:</p> <ul style="list-style-type: none"> • Phase 1 – 354 days <p>Total Project Duration is 12months</p> <p>The duration is indicated in the contract data Part C1.2 (Clause 1.1.1.14) of the tender document.</p>	

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6.4	<p>Construction Programme and Cash Flow –</p> <p>The contractor must submit a programme indicating how the works will be executed and a corresponding monthly cash flow.</p>	
7.	<p>FEATURES REQUIRING SPECIAL ATTENTION</p> <p>7.1 Returnable Schedules and Compulsory Documents –</p> <p>7.1.1 Included in Part T2 and T1.2 Clause 2.23 of the tender document.</p> <p>All the returnable schedules and compulsory documents should be submitted by the closing date to avoid delays in the evaluation of bids.</p> <p>7.2 Access to Site and Camp –</p> <p>7.2.1 Access to site will be given to the successful entity once all the relevant documentation has been submitted.</p> <p>The camp site will be selected by the ELM (Client) together with the Ward Councillor.</p> <p>7.3 Ground and Subsoil Conditions –</p> <p>7.3.1 A detailed geotechnical report for the project is included as Annexure I of Part C5 – <i>Relevant Documentation</i>.</p> <p>7.4 Survey and Setting Out –</p> <p>7.4.1 The survey and setting out information will form part of the construction drawings.</p> <p>7.5 Bedding and Borrow Materials and Spoil Sites –</p> <p>7.5.1 Trenching</p> <p>Bedding material will be in accordance with project specification. The BoQ has provisionally measured the anticipated materials. There is no allowance for borrow pits. The importing of commercial sources will be subject to the approval by the engineer.</p> <p>7.5.2 The contractor shall make his own arrangements for a spoil site.</p> <p>7.6 Construction Power and Water</p> <p>The Contractor must arrange with Emalahleni Local Municipality for the temporary supply of water and electricity for construction purposes. The municipality prefers contractors to source suitable water for construction from nearby streams to reserve scarce potable water for residential consumption.</p>	

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	Should the Contractor use potable municipal water for consumption or electricity, the Contractor must obtain approval to do so from the municipality and keep a record of Municipal water or power usage during construction and ensure that all associated costs are paid to the local authority.	
7.7	<p>Existing Services</p> <p>The engineer indicated that there are existing services particularly in Christiaan de Wet road has other services like electric cables, fibre, stormwater pipes, etc. Provision for the protection of these services is made in the bill. Extra precaution should be taken working in these servitudes. Before the commencement of any works, the successful contract will be required to setup a meeting with potentially affected service providers for them to indicate the location of their services.</p>	
7.9	<p>Workmanship and Quality Control</p> <p>As per the standard specifications.</p> <p>The engineer indicated that the quality control and quality management remain the responsibility of the contractor during the execution of the works.</p>	
7.10	<p>Security</p> <p>The appointed contractor must provide security for the site for the duration of the construction period.</p>	
7.11	<p>“As-built” drawings</p> <p>During the execution of the works, the appointed contractor must provide the resident engineer with as-built information on a regular basis. Additionally, all the as-built information should be submitted and completed before practical the completion certificate is issued.</p>	
7.12	<p>Wayleaves</p> <p>The wayleaves will be provided to the successful bidder prior to the commencement of the project.</p>	
7.13	<p>Environmental Management Plan –</p> <p>The Contractor shall comply with all the conditions of the EMP and ROD included in Section C4 & C5</p>	
7.14	<p>Health and Safety Plan –</p> <p>Health and safety specification is bound into the tender document to enable the contractor to price. The contractor must provide for the Health and Safety Plan for his entity and that of subcontractors.</p>	

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8.	<p>ADDENDUMS TO TENDER</p> <p>Any amendments will be communicated to the bidders through Addendum via the Emalahleni Local Municipality tender bulletin website.</p>	
9.	<p>DETAILED SITE INSPECTION</p> <p>All attendees are welcome to visit the site at their convenience. However, prior notice should be given in order to organise access.</p>	
10.	<p>QUESTION PERIOD</p>	
10.1	<p>Q1: Is there any local content requirements on the valve, fittings and specials? A1: No. There will not be any restriction on local content for material.</p>	
10.2	<p>Q2: What is the local labour rate? A2: The local labour rate is between R220.00 & R260.00. The exact local labour rate will be determined during the PSC meeting prior to the commencement of the project.</p>	
11.	<p>SIGNING OF CERTIFICATES</p> <p>Signing of the Site Attendance Certificate will not be applicable</p>	
12.	<p>CLOSURE</p> <p>Mr. Malebye thanked all for attending and declared the meeting closed at: 10:44, 17 November 2022.</p>	