

## Tender Notice and Invitation to Tender

TENDER NO.: ELM 07/2020  
CLOSING DATE: 01 July 2020

### APPOINTMENT OF PANEL OF SERVICE PROVIDERS FOR THE PROVISIONING OF INFORMATION TECHNOLOGY SERVICES, SOFTWARE, HARDWARE, SECURITY AND PROFESSIONAL SERVICES FOR A PERIOD OF 36 MONTHS

Emalahleni Local Municipality hereby invites service providers for the appointment of panel of service providers for the provisioning of information technology services, software, hardware, security and professional services for a period of 36 months.

Tender documents with full specifications will be made available and can be obtained from [www.emalahleni.gov.za](http://www.emalahleni.gov.za) or [www.etenders.gov.za](http://www.etenders.gov.za).

**A compulsory briefing will not be conducted for this tender in order to prevent the spread of the Covid-19 virus through interactions. Bidders may send electronic mails for any enquiries related to this bid.**

The closing time for receipt of tenders is **11:00 on Wednesday, 01 July 2020**. Telegraphic, telephonic, telex, facsimile, e-mail, unmarked and **late tenders** will under no circumstances be considered and accepted. The tender box will be emptied just after closing time on the closing date. The register for all bids received may be requested thereafter and will furthermore be published on the municipal website.

Any technical enquiries relating to the tender document may be directed to Ms Kgaogelo Kubyana at telephone number 013 690 6271 during working hours or e-mails may be sent to [kubyanamkm@emalahleni.gov.za](mailto:kubyanamkm@emalahleni.gov.za). Supply Chain Management Office may also be contacted on (013) 690 6483/6497/6484 or on [masangonz@emalahleni.gov.za](mailto:masangonz@emalahleni.gov.za).

Fully completed tender documents, clearly marked "**Tender No. ELM 07/2020 APPOINTMENT OF PANEL OF SERVICE PROVIDERS FOR THE PROVISIONING OF INFORMATION TECHNOLOGY SERVICES, SOFTWARE, HARDWARE, SECURITY AND PROFESSIONAL SERVICES FOR A PERIOD OF 36 MONTH**" with "**NAME of TENDERER**" must be placed in a sealed envelope and placed in the **tender box** situated on the **First floor**, Emalahleni Local Municipality, Civic Centre, 29 Mandela Street, eMalahleni 1039 or sent via courier services to the above mentioned address. Couriered documents should be delivered at the first floor, Supply Chain Management Offices at the aforementioned address **by no later than 11h00 on 01 July 2020**. The envelope must be endorsed with number, title and closing date as indicated above..

A preferential point system shall apply whereby a contract will be allocated to a tenderer in accordance with the Preferential Procurement Policy Framework Act, Act No. 5 of 2000 and as defined in the Conditions of Tender in the tender document, read in conjunction with the Supply Chain Management Policy of Emalahleni Local Municipality where 80 points will be allocated in respect of price and 20 points in respect of B-BBEE Status Level of Contribution.

No awards will be made to a person:

- Who is not registered on the **Central Supplier Database (CSD)**;
- Who is in the service of the state;
- If that person is not a natural person, of which any director, manager, principal shareholder or stakeholder is a person in the service of the state; and/or
- who is an advisor or consultant contracted with the municipality or municipal entity.

The municipality reserves the right to withdraw any invitation to tender and/or to re-advertise or to reject any tender or to accept a part of it. The municipality does not bind itself to accepting the lowest tender or award a contract to the bidder scoring the highest number of points.

**H.S MAYISELA  
MUNICIPAL MANAGER**

**Civic Centre  
29 Mandela Street  
eMalahleni**

**P.O Box 3  
eMalahleni**

[www.emalahleni.gov.za](http://www.emalahleni.gov.za)