

EMALAHLENI LOCAL MUNICIPALITY



TENDER NO: ELM 02/2024

APPOINTMENT OF A SHORT-TERM INSURANCE BROKER FOR A PERIOD OF 36 MONTHS

ADDENDUM

NAME OF TENDERER.....

<p><i>EMPLOYER:</i></p> <p>Emalahleni Local Municipality P.O Box 3 Witbank 1035</p> <p>Municipal Manager Tel No.: +27 (13) 690 6911 Fax No.: +27 (13) 690 6207 E-mail: maiselahs@emalahleni.gov.za</p>	<p><i>QUERIES:</i></p> <p>Supply Chain Management Ms Z. Moroku Tel No.: +27 (13) 690 6497 E-mail: masangonz@emalahleni.gov.za</p>	<p><i>QUERIES:</i></p> <p>Financial Services Department Mr S. Mahlangu Tel No.: +27 (13) 690 6246 E-mail: mahlangusm@emalahleni.gov.za</p>
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Tender Closing Date: 11h00 on Friday, 22 March 2024

Total of the prices inclusive of value added tax: R

Amount in words:

CSD Registration Number:

ADDENDUM

Further to Request to Tender Number ELM 02/2024, Tenderers are advised of the following change(s) or clarification(s) to the Tender Document.

1. The sum insured summary is attached below:

Sum Insures Summary

Client Name Emalahleni Local Municipality

SECTION	SUM INSURED 2024
MATERIAL DAMAGE	
Policy Loss Limit	R 250 000 000
- Standard Constructed Buildings	R 2 298 467 020
- Reservoirs	R 901 513 537
- Sub-stations, mini sub-stations, transformers,etc	R 2 708 542 349
- Stadiums (and recreation facilities) & Parks	R 330 064 453
- All water purification works and pump stations	R 1 859 846 689
- All sewerage works, pump stations	R 1 243 948 667
- Non Standard - Thatch	R 172 514 789
- Parks & Resorts	R 89 066 715
- Private dwellings, residential units hostels, Flats	R 296 002 667
- Private dwellings, residential units & etc - (Thatch)	R 105 579
- Solid Waste (Landfill sites)	R 23 468 004
- Boreholes	R 7 809 319
- Library Books	R 1 155 000
- Cold Rooms	R 557 851
- Perimeter Walls&Fences (to be Specified)	R 75 413 801
- Miscellaneous Equipment	R 331 437
- Provision for Escalation, Inflation, Site clearing & Professional Fees	R 499 440 394
- Capital Additions	R 499 440 394
All Substations & Transformers	
TSI: For All Single Locations Sums Insured in Excess of R50m	
TSI: For All Single Locations Sum Insureds less than of R50m	
TSI: Transformers in Excess of Manufacturer Lifespan: Agreed Value Basis	
<i>(subject to availability of maintenance records at claims stage)</i>	
Property more Specifically Insured	
- Subsidence and Landslip	No
- Sum Insured	R 1
- Motor Vehicles whilst parked at Insured	Yes
- Sum Insured	R 5 000 000
- Riot and Strike (other than RSA and Namibia)	No
- Leakage of oils, chemicals or other fluids	Yes
- Theft of immovable Property	R 2 100 000
- Malicious Daage	R 1 050 000
- Wash basins and Sanitary Ware	Yes
- Thatch structures unless specifically insured	
- Fire Brigade Charges	R 160 000
- Reasonable Precautions	R 300 000
- Claims Preparation Costs	R 100 000
TOTAL MATERIAL DAMAGE	R 10 996 398 666
BUSINESS INTERRUPTION	
Indemnity Period	12 months
- Income (Water and electricity)	R 120 000 000
- Gross rentals	R 38 815 562
- Increase in Cost of Working	R 25 618 271
- Additional Increase in Cost of Working	R 85 394 238
- Fines and penalties	R 6 655 000
Specified Supplier/Sub-Contractor	R 2 000 000
Unspecified Supplier/Sub-Contractor	R 2 000 000
Prevention of Access	R 1 000 000
Public Utilities	R 1 000 000
Claims Preparation Costs	R 100 000
TOTAL BUS. INTERRUPTION	R 282 583 071

OFFICE CONTENTS	
General Contents	R 37 666 920
Theft @ 25% included	9 416 730.04
Loss of rent @ 25% of the sums insured	9 416 730.04
Loss of Documents	R 2 200 000
Legal Liability	R 2 200 000
Subsidence and Landslip	R 250 000
Malicious Damage	R 605 000
Reasonable Costs	R 3 000 000
Locks and Keys	R 15 000
Claims Preparation Costs	R 100 000
TOTAL OFFICE CONTENTS	R 64 870 380
ACCOUNTS RECEIVABLE	
Outstanding Debit	R -
Limit of cover per any one loss	
Claims Preparation Costs	
TOTAL ACCOUNTS RECEIVABLE	R -
ACCIDENTAL DAMAGE	
Total Value of Property	per asset register
Limit of Indemnity	R 1 050 000
Claims Preparation Costs	
TOTAL ACC. DMG	R 1 050 000
ELECTRONIC EQUIPMENT	
Hardware (excluding laptops & tablets)	R 78 817 016
Softwares and Licences	R -
Laptops	R 4 843 836
Tablets	R 1 493 082
External Harddrives	R 119 553
Escalation (15%)	R 9 342 129
Prevention of access	n0
Increased Cost of Working	R 200 000
Reinstatement of Data & Licenses	R 2 000 000
Incompatibility	Yes
Telkom acces line	Yes
Claims Preparation Costs	R 100 000
TOTAL ELECTRONIC EQUIPMENT	R 96 915 616
BUSINESS ALL RISKS	
- All other specified items (excluding Cellphones & Laptops)	R 27 278 006
- Laptops	R 4 843 836
- Cellphones	R 465 147
- Bicycles	R 31 502
- Fire Arms	R 1 285 109
- Emergency Equipment	R 482 394
- Tablets	R 1 493 082
- External Harddrives	R 119 553
- Generators	R 2 357 362
Reasonable Costs	R 20 000
Increase in Cost of Working	R 10 000
Locks and Keys	R 10 000
Claims Preparation Costs	R 100 000
TOTAL BUSINESS ALL RISKS	R 38 495 990
THEFT	
First Loss Limit : Theft Cover subject to Forcible & Violent Entry / Exit	R 2 038 829
Property in open : Plz note that this section is provided subject to goods ke	R 635 250
Malicious Damage to Buildings	
Personal Effects of Employees used for work	
Reasonable Precautions	R 20 000
Locks & Keys	R 10 000
Claims Preparation Costs	R 100 000
TOTAL THEFT	R 2 804 079

MONEY	
Major Limit	R 500 000
Money: On the premises outside of business hours	R 11 550
Money: On Possession by Councillors/Employees away from the Insured Premises on a Business Trip	R 11 550
Money (Crossed Cheques)	R 5 000 000
Receptacles	R 3 057 487
Locks and Keys	R 10 000
Seasonal	R 650 000
Reasonable Precautions	R 20 000
Electronic Vending Machines	No
Personal Accident	20 Persons
- Capital Amount	R 33 000
- Weekly Amount	R 550
- Medical Expenses :	R 30 000
Claims Preparation Costs	R 100 000
TOTAL MONEY	R 9 424 137
GOODS IN TRANSIT	
Limit of Indemnity	R 500 000
Removal of Debris	R 20 000
Fire Exstinguishing Expenses	R 20 000
Claims Preparation Costs	R 150 000
TOTAL GOODS IN TRANSIT	R 690 000
GLASS	
Interior and Exterior - Including Mirrors	R 525 000
Claims Preparation Costs	R 100 000
TOTAL GLASS	R 625 000
FIDELITY GUARANTEE	
Limit any One Period	R 1 365 788
Superseded Policy	No
Reinstatement Amount	X1
Costs of Recovery	R 33 000
Claims Preparation Costs	R 200 000
TOTAL FIDELITY GUARANTEE	R 1 598 788
MACHINERY BREAKDOWN :	
Machinery :	R 65 943 789
Other machinery and equipment	R 74 070
Damage to Surrounding Properties	R 5 500 000
Automatic Additions	R -
Business Interruption	R -
Claims Preparation Costs	R 200 000
TOTAL MACHINERY BREAKDOWN	R 71 717 859
ASSETS SUB-TOTAL	R 11 567 173 586
PERSONAL ACCIDENT	
Councillors : 24 Hour Cover	
Mayoral Committee	
Community Development Workers (Business Hours)	
Permanent Disability	
Temporary Total Disablement	
Medical Expenses	
Additional Death Cover	
Relocation	
Repatriation	
Mobility	
Claims Preparation Costs	
Maximum limit any one life	
Maximum limit any one event	
TOTAL PERSONAL ACCIDENT	

STATED BENEFIT		
- 24 Hours - All Employees - total annual salaries	R	1 055 836 545
- 24 Hours - All Councillors - total annual salaries	R	32 693 739
Death Benefit		3
Permanent Disablement	% of Death Benefit	
Temporary Total Disability		
Medical Expenses	R	30 000
Additional Death Cover	R	20 000
Repatriation	R	33 550
Relocation	R	33 550
Mobility	R	33 550
Claims Preparation Costs	R	100 000
Maximum limit any one life	R	2 000 000
Maximum limit any one event	R	10 000 000
TOTAL STATED BENEFIT	R	1 088 530 284
MISCELLANEOUS SUB-TOTAL	R	1 088 530 284
MOTOR FLEET (COMPREHENSIVE)		
Fleet Specified		
Total Fleet Value :		
Total Count		
or		
Fleet Unspecified : (Maximum Any One Vehicle +R500,000)		
Private Type	68	
LDVS	177	
Trucks	45	
Fire Engines	10	
Ambulances		
Forklifts	4	
Tractors	56	
Digger, Rollers and Chippers	7	
Motor Cycles	10	
Implements	18	
Trailers & Caravans	72	
Special Type	16	
High Valued Vehicles :	R	136 145 687
High Value Vehicles count	96	
Number of vehicles for Third Party Liability		561
Wreckage Removal	R	10 000.00
Fire Extinguishing Costs	R	10 000.00
Medical Expenses (per occupant)	R	1 650.00
Loss of Keys	R	10 000.00
Theft or attempted Theft of radios/sound equipment	R	10 000.00
Theft or attempted Theft of telephones excluding cellphones	R	-
Trauma	R	-
Claims Preparation Costs	R	100 000.00
Motor Third Party Liability	R	20 000 000
Passanger Liability : Fare Paying Passangers		
Passanger Liability : Other		
TOTAL MOTOR FLEET (COUNCIL)	R	368 645 687
Subsidized Motor Vehicles		
- Subsidised Scheme Vehicles only		
- Total Sum Insured		
- Car Hire Extension (30 Days-Class B) (Specify Vehicles)		
TOTAL MOTOR SUBSIDIZED FLEET		
MOTOR FLEET SUB-TOTAL		
GRAND TOTAL (Assets + Miscellaneous + Motor)		

LIABILITIES POLICY			
Basis of Cover			
Public Liability			
Primary policy limit	R	100 000 000	
Umbrella policy limit	R	-	
- Wrongful Arrest and defamation	R	200 000	
- Errors & omissions	R	200 000	
- Products liability and defective workmanship	R	100 000	
- Pedal Cycles	R	1 000	
- Legal Defense costs	R	20 000	
- Professional Liability in respect of Medical Practitioners or other Medical officials	R	500 000	
- Municipal Police liability	R	2 000 000	
- Sub-limit use of firearms	R	250 000	
- Sub-limit wrongful arrest & defamation	R	250 000	
Spread of Fire	R	500 000	
Employers	R	20 000 000	
DIRECTORS & OFFICERS LIABILITY	R	5 000 000	
- Pedal Cycles		Market Related	
- Claims Preparations Costs	R	-	
TOTAL PUBLIC LIABILITY			
LIABILITY SECTION SUB-TOTAL			
GRAND TOTAL ANNUAL RISK PREMIUM			
SASRIA			
Non-Motor	R	11 143 173 145	
Rent	R	9 416 730	
Claims Preparation Costs	R	800 000	
Capital Additions	R	1 114 317 315	
Professional fees	R	111 431 731	
Clearance costs	R	111 431 731	
Security Costs (During and after a loss)	R	1 000 000	
Goods in the open	R	1 000 000	
Fire Extinguishing	R	500 000	
Imminent Danger (Protection of property prior a loss)	R	500 000	
locks and keys	R	100 000	
Accumulation of static vehicles	R	5 000 000	
R	158 815 562		
GOODS IN TRANSIT			
	R	500 000	
MONEY	R	56 022	
Motor	R	377 645 687	
TOTAL SASRIA	R	13 035 687 925	
SASRIA - Councillors			
Non-Motor	R	103 500 000	
Motor	R	34 500 000	
TOTAL SASRIA - COUNCILLORS			

eMalahleni Local Municipality

Sum Insured

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TOTAL GOODS IN TRANSIT	R 690 000
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TOTAL FIDELITY GUARANTEE	R 1 598 788
TOTAL MACHINERY BREAKDOWN	R 71 717 859
TOTAL STATED BENEFIT	R 1 088 530 284
TOTAL MOTOR FLEET (COUNCIL)	R 368 645 687
TOTAL PUBLIC LIABILITY	R 100 000 000
Employers Liability	R 20 000 000
DIRECTORS & OFFICERS LIABILITY	R 5 000 000
GRAND TOTAL ANNUAL RISK	R 13 153 370 557
TOTAL SASRIA	R 13 035 687 925
TOTAL SASRIA - COUNCILLORS	R 138 000 000
GRAND TOTAL	R 26 327 058 482