

EMALAHLENI LOCAL MUNICIPALITY



APPOINTMENT OF A SERVICE PROVIDER FOR THE SUPPLY AND DELIVERY OF FUEL, REPAIRS AND MAINTENANCE OF FUEL STATIONS FOR A PERIOD OF 36 MONTHS

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TENDERING PROCEDURES

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T1.1 TENDER NOTICE AND INVITATION TO TENDER

Emalahleni Local Municipality invites tenders from suitably qualified service providers for the appointment a of service provider to the supply and delivery of fuel, repairs and maintenance of fuel stations for a period of 36 months.

A **Compulsory** briefing session will be held on Monday, 15 July 2024 at 11:00 at Emalahleni Local Municipality, Stores Department, Woltemade Street, eMalahleni.

Tender documents with full specifications will be made available and can be obtained from www.emalahleni.gov.za or www.etenders.gov.za. Any technical and administrative enquiries relating to the tender document may be directed to Ms. C. Mashego/Ms. Z.Moroku at 013 690 6484/6497 during working hours or e-mails may be sent to shillycn@emalahleni.gov.za. Supply Chain Management Office may also be contacted on (013) 690 6483/6497/6484 or on masangonz@emalahleni.gov.za.

Tenders are to be completed in black ink and completed in accordance with the conditions and rules contained in the tender documents. The tenders and relevant documents must be sealed in an envelope and externally endorsed as **“ELM 01/2025 APPOINTMENT OF A OF SERVICE PROVIDER FOR THE SUPPLY AND DELIVERY OF FUEL, REPAIRS AND MAINTENANCE OF FUEL STATIONS FOR A PERIOD OF 36 MONTHS** and be deposited in the Tender Box, Emalahleni Local Municipality, Civic Centre, 29 Mandela Street, Emalahleni, 1035 on or before **11h00 on 14 August 2024**. The tenders will immediately be opened in public. The Tenders shall remain valid for a period of 90 days from the closing date. Telegraphic, telephonic, fax, telex e-mail or late tenders will not be accepted.

Tenders will be evaluated in terms of the Supply Chain Management Policy of Emalahleni Local Municipality. The lowest or any tender will not necessarily be accepted, and Emalahleni Local Municipality reserves the right not to consider any tender not suitably endorsed or comprehensively completed, as well as the right to accept the tender in whole or part. Suppliers and/ or Service Providers need to be registered on Central Suppliers Database (CSD) of the National Treasury.

A preferential point system shall apply whereby a contract will be allocated to a tenderer in accordance with the Preferential Procurement Regulations, 2022 and as defined in the Conditions of Tender in the tender document, read in conjunction with the Supply Chain Management Policy of Emalahleni Local Municipality where **90** points will be allocated in respect of price and **10** points in respect of Specific goals.

The specific goals allocated points in terms of this tender:

A total of 8 preference points shall be allocated on a proportional or pro rata basis for contracting an enterprise owned by historically disadvantaged persons or individuals who meet the following requirements -

- for 100% black person or people owned enterprise 2 points
- for at least 30% woman or women shareholding or owned enterprise 2 points
- For at least 30% youth shareholding or owned enterprise 2 points
- for at least 30% people living with disability shareholding or owned enterprise 2 points

A total of 2 preference points shall be allocated on a proportional or pro rata basis for implementing of programmes for RDP –

- for enterprise regarded as EME located within the local area of jurisdiction. 2 points

No awards will be made to a person:

- Who is in the service of the state;
- If that person is not a natural person, of which any director, manager, principal shareholder or stakeholder is a person in the service of the state; and/or
- Who is an advisor or consultant contracted with the municipality or municipal entity.

**HS MAYISELA
MUNICIPAL MANAGER**

Civic Centre
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