

**EMALAHLENI LOCAL MUNICIPALITY**

**PROPOSED REHABILITATION AND UPGRADE OF DIEDERICKS ROAD**

**TENDER NO. ELM 13/2025**

**VENUE: MICROSOFT TEAMS**

**TIME: 1000hrs**

**Site Clarification Meeting 28 May 2025**

EMALAHLENI LOCAL MUNICIPALITY	MAFAHLENI ENGINEERS AND PROJECT MANAGERS
	
P.O Box 3 Witbank 1035	Box 4149 Nelspruit 1200
<b>CONTACT PERSON</b>	<b>CONTACT PERSON</b>
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**EMALAHLENI LOCAL MUNICIPALITY  
PROPOSED REHABILITATION AND UPGRADE OF DIEDERICKS ROAD  
TENDER NO.: ELM 13/2025**

**MINUTES FOR NON -COMPULSORY CLARIFICATION MEETING HELD AT 10H00 ON WEDNESDAY,  
28 MAY 2025 ON MICROSOFT TEAMS**

**1. WELCOME**

Mr. Mlungisi Tshuma (MT) of Mafahleni Engineers welcomed all present at the site clarification meeting and introduced himself.

He acknowledged the presence of the Emalahleni Technical team Mr SSG Cele (SC) and expected a representative from SCM Ms Z Masango (ZM) to join the meeting later.

He clarified that the meeting was non-compulsory clarification meeting.

**2. PROJECT DESCRIPTION**

MT indicated that the project is the Rehabilitation and Upgrade of Diedericks road 1.2km long from the edge of the CBD to the towards the township. A Google earth image was shown of the start and end chainage.

He indicated that the site is generally flat.

The project involves the following main works:

- Widening of the road from single lane into dual lane 1<sup>st</sup> 780m section and widening remaining 420m section from single lane into 3 lane (with 2 lane leading to town and one into the township)
- Upgrade of storm-water systems with 900m dia. stormwater pipes
- Kerb and channels with Beany block type kerb in some sections
- Concrete block paved sidewalk
- Street lighting in the middle 1<sup>st</sup> section and in the side on the 3- lane section
- Road signs
- Road marking

The layer-works as follows:

40mm Asphalt (Continuously Graded-Medium)
150 mm BSM 1 Base Course
200mm C4 Subbase
150mm G7 material
150mm G9 material
150mm In-Situ Subgrade

This will apply on both the widening and existing road sections.

**3. TENDER DOCUMENT**

Tender Document consists of two distinct clusters i.e. the TENDER and the CONTRACT parts and was prepared in accordance with:

- CIDB Regulations
- GCC 2015 2<sup>nd</sup> edition.
- COTO Standard Specifications Oct 2020
- Construction regulations 2003 &
- Occupational Health & Safety Act.

### 3.1 TENDER

#### 3.1.1 Tender procedures

MT focused on the tender procedures which include tender notice as it appeared on the tender invitation and tender data.

MT requested all tenderers to note all requirements for tender submission and evaluation of tender that are explained under tender data and highlighted important items below:

#### 3.1.2 Eligibility

MT indicated that only tenderers with CIDB grading: 7CE or Higher are eligible for tender. He also emphasised that if tenderers are a joint venture, both joint venture parties must be register with CIDB and have an 8CE or Higher grading jointly. *(Page T.4)*

#### 3.1.3 Closing Time

MT indicated that the closing time will be **11h00am on Friday, 20 June 2025**, as it is indicated on the tender document. He acknowledged that there is a 1200 closing time and tenderers must ignore that *(Page T.8)*. An Addendum to be issued to that effect.

#### 3.1.4 Tender Validity

MT indicated that the tender validity period is 240 days, *(Page T.8)*.

#### 3.1.5 Evaluation Method

MT indicated that the evaluation method to be used will be the method 4: Financial offer, quality and preference.

MT indicated further that the tenderer must achieve at least 70% on quality to be considered further *(Page T.11)*

#### 3.1.6 Returnable documents *(Page T.16)*

MT emphasized that the tenderer must ensure that all returnables are submitted and initial every page.

MT went through the quality criteria and emphasised that tenderer must score 70% on quality.

### 3.2 CONTRACT

#### 3.2.1 AGREEMENTS AND CONTRACT DATA

MT then explained the contract part.

He further explained that the Form of Offer and Acceptance *(Page C.1)* similarly with the tender offer.

MT explained that the Conditions of Contract are based on **General Condition Contract for Construction Work 3rd Edition 2015**

MT mentioned that the duration of the contract is 12 months that appears on the document. *(Page C.15)*.

#### 3.2.2 PRICING DATA (C.31)

MT mentioned that the Tender offer will form 80% of evaluation points and 20% for preferences.

MT further mentioned that the Bill of Quantities is estimated quantities and during construction there will be site measurement done since the bill is re-measurable.

Tenderers to take note of item 10 on the pricing instructions and to include the 0,25% of value of the tender summary for compulsory training.  
Electrical works are a provisional sum on the bill.

### **3.2.5 SITE INFORMATION (C128)**

The site information is indicated in the form of pictures and tenderers are to welcome to visit site to familiarise themselves with the project.

## **4 ANNEXURES (C160)**

**Tender Drawings**

## **5 GENERAL**

ZM emphasised the following points before opening time for questions.

- Emalahleni implements the specific goals in preferential procurement regulations 2022, as opposed to the BBBEE. Points are allocated for specific goals AND tenderers must familiarise themselves with it.
- Tenderers to attach municipal rates of the company as well as that of the directors.
- If rates are more than 120 days in arrears tenderer might be disqualified.
- Submit all documentation required in the tender
- Fill and sign all pages required by the tender
- Use black ink to fill the tender document
- Failure to comply with the returnable schedule will lead to disqualification

## **6 QUESTIONS**

1. Request for electronic BOQ- MT stated that the electronic BOQ will be posted on the Emalahleni website on the Upgrade of Diedericks tender.
2. Budget- MT and ZM indicated that the budget is available
3. Site office- MT indicated that they had identified potential site offices close to the site and these will be negotiated at a reasonable fee.

N.B. The Client is not liable to provide site office. Tenderer must include such in his pricing and take note of COTO 2020 clause **A1.2.3.2**

## **7 CLOSURE**

MT stated that there will be an Addendum issued to cover the closing time as well as to indicate the quantity of asphalt on the bill.

All and (any addendums) to be issued in the municipality website under the same project file.